

# Peridot-Our Savior's Lutheran School

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## Unpaid Meal Policy – Distance Learning

Meals are tracked and charged on a monthly basis. At the end of each month, meals served are calculated and charged to each family with a reduced or paid status. A paper bill is handed to the parent or guardian at their car on the first school day of the new month. Bills accrued from the month are due on the tenth day of the following month.

For example, bills for meals served in September would be sent home on the last school day of September or the first school day of October. Bills would be due on the tenth day of October.

On the eighth or ninth of the month, a second copy of the bill is handed to anyone who has an unpaid balance.

Families may pay their account balance in multiple ways, both in person and over the phone. The cafeteria accepts cash, check, or money order as well as credit card payments through the school office. Checks and money orders can be made out to Peridot-Our Savior's Lunch Fund.

Any student who has an unpaid bill as of the eleventh of each month may not pick up grab-and-go meals until the bill is paid. This date may be postponed at the discretion of the director and kitchen manager. Reasons to postpone this date may include, but are not limited to: if the school office and kitchen are not open on the tenth of the month or if bills were handed out late.

Families who cannot make payment by the due date may speak to the kitchen manager or the director to request and extension for payment. Reasonable requests will be granted.

Please contact Stephanie Ivan, Cafeteria Director, at 920-851-7481 or [StephanieIvan92@gmail.com](mailto:StephanieIvan92@gmail.com) if you have any questions.